

Preregistration Guide for First Semester **2020-2021** & **2020 Summer Session Registration**

Preregistration Activities: **April 13-April 21**

- Complete your eReservation in StudentCentral under the Register menu option.
- Ensure your financial account balance is up-to-date to avoid any delays. Pay your account or contact a [financial aid counselor](#) to discuss your options.
- Build your trial class schedule.
- Address any critical validations or get help from your advisor to do this.
- Auditions for Music Lessons & Instrumental Groups: **Auditions will be held in the fall during registration at the start of the semester. Students who change to a music major or add a music minor should contact the division of music [here](#) concerning auditions.**
- Placement Tests: **If you need to take a placement test, please do so before you contact your advisor. You can find more information about placements tests [here](#).**
- Contact your advisor for permission to register. Your advisor will change your advising status to advised.
- Contact your work manager to discuss your work schedule.

First Semester Preregistration Period: **April 21- May 5**

- Submit your trial schedule.
- Look for an email that tells you when your registration window opens. Registration times open by seniority.

First Semester Preregistration – Reopens & Closes: **Aug. 1-19**

First Semester Check-in & Registration Completion

- Check-in: Monday, **Aug. 24** by **5 p.m.**
 - Residence Hall Students: Check-in at your residence halls.
 - Day Students: Check-in at the Student Development & Discipleship Office or Welcome Center.
- Once checked in, complete your First Semester registration by accepting your preregistered class schedule in StudentCentral under the Register menu option.

Summer Registration begins **March 16 until:**

- **May 19** for the Summer Session (e.g., courses for internships, mission teams, studies aboard, etc.) the Friday before course start date if you are taking the class online (see chart below). Online Class registration is through your StudentCentral home page.

Online Classes	Course Start Date	Registration Deadline
Undergraduate	May 18	May 15
	June 29	June 26
Graduate	May 11	May 8
	June 8	June 5
	June 29	June 26

Additional Information

There are several additional resources to help you with preregistration. These include:

- StudentCentral
 - Under the “Academics” menu option, you’ll find tips to prepare for meeting with your advisor.
 - Under the “Links” menu in the Registration section, you’ll find a Registration/ Preregistration Checklist and Preregistration Overview
- At careers.bju.edu you’ll find resources to help you plan for future career and ministry opportunities. You’ll also find internship and job opportunities through this resource.

Registrar’s Office